**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Board Meeting MINUTES**

**June 13, 2017**

**Ouachita Parish Health Unit – Community Room**

**1650 DeSiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order:**Meeting called to order by Michael Shipp and prayer led by Michael Shipp. Quorum was met.

**Adopt Agenda***:* AMotion was made by Kathy Waxman, seconded by Thelma Merrells to approve /accept the Agenda. Motion passed unanimously.

**Adopt Minutes of May 9:**AMotion was made by Kathy Waxman, seconded by Laura Nettles to approve / accept the Minutes. Motion passed unanimously.

**Board Members**

 **Present:** Dr. E. H. Baker, Laura Nettles, Thelma Merrells, Mike Shipp, Yvonne Lewis, Latanya Whiteside, Kathy Waxman and Alisa Lear.

**Absent Board Member:** None

**Ownership Linkage-Recognition of Guests**: None

**Northeast Delta HSA staff present**: Dr. Monteic Sizer, Angel Williams and Delores Harris.

**BOARD EDUCATION/ ENDS Items for DISCUSSION-**

**Upcoming Events/Community Action**

Board Chairman, Mike Shipp, and NEDHSA, Executive Director, met with the President of the Lincoln Parish Health Foundation to discuss future partnership opportunities.

NEDHSA’s FY18 budget will likely be at the original level proposed by the Governor on Thursday, June 8, 2017, when the Louisiana Legislature concludes. At the Governor’s budgeted level, NEDHSA will be impacted, but will be able to function with no significant effects to client services, staff, or contracts.

NEDHSA Executive Director spoke at Mental Health America-Louisiana’s Mental Health Day at the Capitol.

NEDHSA launched a new app to better assist clients, potential clients, and the general public about mental health, addiction, developmental disability, and prevention services in northeast Louisiana.

Richwood Middle School was selected to help promote an anti-bullying campaign on behalf of NEDHSA. Commercials are airing on TV and radio. The response has been terrific.

NEDHSA has received an opioid grant to help with the state’s opioid epidemic. The grant came from LDH OBH by way of SAMHSA and will allow NEDHSA to hire two staff to battle the issue in northeast Louisiana.

NEDHSA and LDH OBH recently submitted an integration proposal to SAMHSA. We are hopeful this grant will be awarded to Louisiana. Additionally, NEDHSA, along select others, will be working with LDH OBH to submit another grant to help deal with the rising rates of suicide across Louisiana

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS**

### Executive Director

**Monthly ED – Report – A** Motion made by Kathy Waxman, and seconded by Laura Nettles to approve / accept the ED report as submitted. Motion passed unanimously.

**Monthly Fiscal Report –** Report was approved/ accepted as submitted by Angel Williams CFO.

**Financial Planning & Budgeting - Financial Condition and Activities –** *With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.*

The FY17-18 budget will be spread according to NEDHSA’s strategic plan. NEDHSA will operate at the $13.2 million level even though our appropriated budget authority for FY17-18 is $13,920,578. The demand for clinical services is increasing across our region. We have started to fill critical agency positions.

Plans the expenditure in any fiscal year of more funds than are conservatively projected to be received in that period. All budget expenditures are projected based on revenue projections.

At no time are expenditures projected to exceed expected appropriated funding levels. NEDHSA’s CFO and members of the finance team conducts monthly reviews and reconciliations to ensure income remains higher than agency expenses. The CFO briefs the Executive Director on NEDHSA’s finical position weekly and will also continue presenting current budget data to members of the Board monthly.

NEDHSA’s FY17-18 appropriated budget is $13,920,578. Our SGF = $9,847,946. Our IAT = $3,298,788. Self-generated = $773,844. We had the legislature more accurately reflect our self-generated funding number (it was inflated). It was $2.6 million

**Legislative Audit – Completed May 2017**

**Board –**

**Cost of Governance** - Board has asked NEDHSA to appropriate $7,500.00 for board development in FY 2018 Budget

**Agenda Planning/ Format/ Additions/Deletions** – Board members asked to email Chairman Mike Shipp with any suggestions for changes to Agenda format.

**BOARD MANAGEMENT** – Ongoing

* Board Development/ Parish Outreach
* Board Members Terms/Renewal of Appointments
* Travel Forms due MONTHLY

**ADJOURN**

Next Meeting – **July 11, 2017- 5:30 pm**

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